

Sherborne Foodbank:
Volunteer Collector Role Description

Volunteer Role:	<p>Volunteer Collector</p> <p>Volunteer Collectors use their own vehicle to collect food donations from 'Collection points' typically located in supermarkets, churches or community hubs. A collector may be allocated one or more Collection Point.</p> <p>Donations are delivered to our Longburton Depot.</p> <p>Collectors develop and maintain positive relationships with the staff and management at their Collection point.</p>
Volunteering Location:	Various
Your supervisor is:	Depot Manager
Volunteering time days/hours:	<ul style="list-style-type: none"> • hours as required in consultation with the Depot Manager and Supermarket/Collection Point • for an open-ended duration (with a 3-month trial period).
<p>Role Description:</p> <p>Key tasks:</p>	<p><i>Our Collectors are a highly-respected part of Sherborne Foodbank (SFB) and play a vital role in ensuring that:</i></p> <ul style="list-style-type: none"> • <i>Donations are collected from Collection Points and delivered to our Depot in a timely and safe fashion (before food collection boxes are full).</i> • <i>A positive relationship develops with each Collection Point (typically a Supermarket, church or community hub)</i> • <i>The Depot Manager is informed of any issues whether safety, procedural or relating to the Depot building e.g. Lifting/food opened.</i>
Skills, experience, personal qualities required	<ul style="list-style-type: none"> • own transport with valid in-date tax and appropriate motor insurance • a good team player • excellent communication skills • confident and calm manner when speaking to others • well organised and self-motivated • aware of the health and safety of self and others • maintains high standards of personal hygiene including using the hand sanitiser supplied by SFB. • willing to undergo any training for the role
Training required:	Induction Checklist, Initial training, H&S Briefing
Disclosure/Barring Check required?	No

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Website: www.sherbornefoodbank.org email: help@sherbornefoodbank.org call: 07854163869 Sherborne Foodbank is a charitable incorporated organisation charity no: 1156481